

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 28, 2020

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mrs. Mora Dillon made a motion to approve the October 14, 2020 Regular Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mrs. Mora Dillon made a motion to approve the October 14, 2020 Executive Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the October 28, 2020 Bill List, which was seconded by Mr. McGuinness.

Ayes: Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: Mr. Farino

CLERK'S REPORT

Rockport Barn – Ms. Hrebenak heard from the state in reference to Rockport Barn. There are a couple of changes to the lease so it should be mailed next week.

Rabies Clinic – Ms. Hrebenak asked the Committee if they wanted to host a Rabies Clinic. This year it will cost \$400 instead of \$250. The Committee declined since the Warren County Health Department posted dates, times and locations in nearby towns.

Statewide Insurance – Reference to Governor Murphy's Executive Order 192. From what the insurance sent out we are all in order. She'll check with the Executive Order tomorrow to see if there is anything else that needs to be done.

Licensing Fee Changes – Committee received paperwork changes for license fee changes for Cat & Dog and Liquor Licenses. If the Committee agrees with the fee increases, please let Ms. Hrebenak know before the next meeting and the ordinances will be put on the next meeting's agenda.

Committee Appointments – Lists are in the packet for Committee Appointments openings at the end of the year so we can prepare for Reorganization 2021.

RFPs – Copies of RFPs are in the packet. If the Committee is okay with them, they will go out tomorrow.

COVID-19 Vaccination – Notice from Warren County Health Department that the state has a website to visit for details when the vaccine is available. Mrs. Mora Dillon stated that when it's available to post on the Township website.

November Committee Meetings – Days are changed due to the holidays. Dates are Tuesday, November 10th and Tuesday, November 24th. And also a special meeting November 18th at 6:30 for the Verbal Sergeants Examinations.

Traffic Analysis – Ms. Hrebenak spoke with Mr. Kastrud about the Light Industrial Traffic Analysis. He has been corresponding with Warren County Engineers about it.

Airport Road – Technical specifications were received on Tuesday. Ms. Hrebenak will get it ready and will be ready for the Committee's review next week.

FINANCE REPORT

Budget Requests for 2021 – were sent out to the departments a couple of weeks ago and are expected to be back for December 1st.

CARES Grant – Ms. Mollineaux worked on the grant application for the CARES Grant, the grant that is coming out to cover the COVID expenses. Dena had the resolution at the last meeting. We were not eligible in Warren County for the 1st round so now they've opened up additional money in the 2nd round. The maximum we can go to is about \$66,000. So far we've only spent about \$11,000 on COVID expenses and we have more things we are going to purchase but the grant application has to be in next week and the expenditures have to be completed and paid for by December so that doesn't give us a lot of time to spend more money but we're going to see what we can do about getting whatever else we need for COVID. Mrs. Mollineaux will get the grant into the State next week.

SCBA Packs – On the agenda is the Resolution for the SCBA packs that is just confirming the resolution from the last meeting for the fire department and there is a resolution for the cancellation of Stale Dated checks.

Property Auction – Max Spann will be on the phone to go over the property auction procedures.

PRESENTATION

Max Spann gave a presentation on a proposal to auction Township properties. It will be virtual, advertised on several different platforms, and also direct local mailings and signage. For those not comfortable with online auctions, there is the availability of phone bids, live phone calls, or a bid center to come and watch the screen to place their bids. He advised not selling during the holidays or the latter part of August. He suggested mid-January. Mrs. Mollineaux will speak with Mr. Spann to come up with dates.

EMPLOYEES' REPORTS

No reports given.

ENGINEER'S REPORT

Airport Road – Mr. Kastrud will coordinate with Ms. Hrebenak to complete the technical specs to submit to the DOT for Airport Road for their approval before it goes to bid.

Watters and Heiser Road – Will also work with Rich Lovelace at the DOT to complete the Watters and Heiser Road funding tomorrow for those two projects.

PUBLIC PORTION

Bill Hotz, manager for the Meadows at Mansfield, LLC, requested an amendment to the Developer's Agreement for the completion of the clubhouse. Mayor Watters stated maybe they could come up with a motion to let the Land Use Board know that they are willing to allow an extension.

Mayor Watters asked for further comments from the public; seeing none, the public portion was closed.

RESOLUTIONS

**RESOLUTION NO. 2020-147
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD**

***A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY
OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE
PURCHASE OF SCBA CYLINDERS UNDER STATE CONTRACT # T0790***

WHEREAS, the Mansfield Township Fire Company #1 had solicited grants to replace Self-Contained Breathing Apparatus (SCBA) equipment and bottles; and

WHEREAS, the Mansfield Township Fire Company #1 was unsuccessful in receiving any grants for this purpose; and

WHEREAS, the Township of Mansfield has reserved capital funds if the necessity arises to assist in capital purchases for the fire companies; and

WHEREAS, the purchase of goods and services, without advertising for bids, by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, New Jersey Fire Equipment Company of Green Brook has been awarded New Jersey State Contract # T0790 for Self-Contained Breathing Apparatus; and

WHEREAS, the Fire Chief for the Mansfield Township Fire Company #1 recommends the utilization of this contract on the grounds that it is the best means available to obtain the SCBA cylinders; and

WHEREAS, the contract to New Jersey Fire Equipment Company shall not exceed the amount of \$25,800.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds from the Capital Reserves; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. The Township of Mansfield hereby authorizes the purchase of SCBA cylinders from New Jersey Fire Equipment Company, 119-131 Route 22, Green Brook, NJ 08812 under New Jersey State Contract # T0790.
2. The total fee authorized for this contract shall not exceed \$25,800.00 without the prior written approval of the Township Committee.

3. The Mayor, Township Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.
4. A copy of this resolution shall be provided to the Township Chief Financial Officer and New Jersey Fire Equipment for their information and guidance.

This Resolution shall take effect immediately.

2020-148

A RESOLUTION OF THE *TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD* AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

November 19, 2020

WHEREAS, the *Township of Mansfield* has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the *Township of Mansfield* intends to utilize the online auction services of *GovDeals* located at www.govdeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the *Township of Mansfield* Committee of the *Township of Mansfield* in the County of Warren, State of New Jersey, that the *Township of Mansfield* is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com/mansfieldtownship; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between *GovDeals* and the *Township of Mansfield* are available at www.govdeals.com and in the *Township of Mansfield*, Warren County Clerk's office; and be it further

RESOLVED, that a certified copy of the within Resolution be forwarded by the *Township of Mansfield* Clerk to the following:

Schedule A

1995 International 4900 DT 466 (TRUCK #7) VIN#1HT5DAARX5H242947
With Salt Spreader and Plow

2003 Ford F-550 7.3 DIT (TRUCK #6) VIN# 1FDAF57F13EA49253

With Salt Spreader and Plow

2000 Ford F-550 7.3 DIT (TRUCK #5) VIN#1FDAF57F6YEE06806
With Salt Spreader and Plow

2005 Ford E-350 4x4 Quigley 6.0L Diesel VIN #1FDXE45P76HA26369

1994 Freightliner FL80 (27-67) VIN#1FV6JLCA95L740116

Panasonic Toughbook CF-53 (3)

Lenovo ThinkPad T430 (2)

HP LaserJet P3015 with additional tray

Case of Dot Matrix paper

RESOLUTION NO. 2020 - 149

**A RESOLUTION AUTHORIZING THE CANCELLATION OF A STALE DATED CHECKS FOR THE
TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY**

WHEREAS, checks issued by the Township of Mansfield for more than a year ago, more particularly set out below as the Check Date, Check Number, and Amount, have never been presented for payment; and

WHEREAS, these outstanding checks, cause additional work and expense in keeping the books of Mansfield Township;

NOW, THEREFORE BE IT RESOLVED, by the Township of Mansfield Committee that the Finance Department is authorized to cancel the following stale dated checks and to adjust the financial records to reflect the same.

	DATE	CHECK #	AMOUNT
Payroll Agency	11/3/17	1891	\$175.02
Recreation Trust	05/08/19	1424	960.00
Recreation Trust	10/23/19	1461	125.00
Current Fund	03/13/19	5851	180.00
		TOTAL	\$ 1,260.02

**RESOLUTION NO 2020-150
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

A RESOLUTION TO RESCIND RESOLUTION NO 2020-140 ENTITLED "RESOLUTION OF THE TOWNSHIP OF

MANSFIELD, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING TO AWARD A CONTRACT FOR THE MANUFACTURING AND INSTALLATION OF 26 WINDOWS TO BE INSTALLED AT THE POLICE/MUNICIPAL BUILDING LOCATED AT 100 PORT MURRAY ROAD, PORT MURRAY, NEW JERSEY” ADOPTED AT THE SEPTEMBER 23, 2020 MANSFIELD TOWNSHIP COMMITTEE REGULAR MEETING

WHEREAS, the Township Committee adopted Resolution No. 2020-140 during the September 23, 2020 Township Committee Regular Meeting; and

WHEREAS, the Township Committee has determined that the windows from Royal Prime Window Specialists, Inc. will not be consistent with the windows previously installed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren and State of New Jersey, that Resolution 2020-140 be and is hereby rescinded.

Mrs. Mora Dillon made a motion to approve Resolutions 2020-147 – 2020-150, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

**RESOLUTION NO 2020-151
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY**

Resolution of the Township of Mansfield, County of Warren and State of New Jersey, authorizing to award a contract for the manufacturing and installation of 26 windows to be installed at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey

WHEREAS, the Township of Mansfield needs to replace 26 windows at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey 07865; and

WHEREAS, in accordance with Local Public Contract Law, the Township of Mansfield received three (3) quotes for this project from equivalent vendors; and

WHEREAS, the contract should be awarded to New Jersey Siding & Windows, Inc., 1248 Sussex Turnpike, Building A, Randolph, New Jersey 07869 in the amount of \$ 41,600.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, to authorize New Jersey Siding & Windows, Inc., 1248 Sussex Turnpike, Building A, Randolph, New Jersey, 07869 to manufacture and install 26 windows at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey 07865 not to exceed \$ 41,600.00.

Mrs. Mora Dillon made a motion to approve Resolution 2020-151 subject to Mr. Farino calling the company regarding the estimate, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RESOLUTION # 2020-153

Endorsement of Redeemed Municipal Tax Sale Certificate

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

Tax Sale Certificate Number	Block / Lot	Original Certificate Amount
2012-023	2614 / 6	\$ 84.35

Mrs. Mora Dillon made a motion to approve Resolution 2020-153, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

ORDINANCES

First Reading

ORDINANCE NO 2020-15

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE LEASE FOR AGRICULTURAL PURPOSES OF CERTAIN PROPERTY OWNED BY THE TOWNSHIP AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS A BLOCK 1402, LOT 5.

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-14 authorizes the lease by municipalities of any real property, capital improvements or personal property or interests therein, not needed for public use to the highest bidder by open public lease at auction or by submission of sealed bids after the required newspaper advertisements; and

WHEREAS, the Township of Mansfield is the owner of certain real property known as Block 1402, Lot 5; and

WHEREAS, said property is not presently needed for public use, and is believed to be suitable for agricultural purposes; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to lease the property for agriculture purposes; and

WHEREAS, the property known as a portion of Block 1402 Lots 5 was offered for lease to the highest bidder upon receipt of sealed bid submissions, pursuant to N.J.S.A. 40A:12-14. The bid opening was held on October 14 at 11:00 a.m. at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Mansfield, County of Warren, State of New Jersey, that:

The lease of the subject property was offered for public bidding and the highest responsible bidder was Leonard Truskowski of Stewartville, New Jersey with a bid of \$151.00 per acre per year for a total of five years.

BE IT FURTHER ORDAINED that the property shall be leased in accordance with the terms enumerated in the form lease advertised and a copy of the signed lease shall be available for inspection at the Township Municipal Building.

Section 2:

If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section of the provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Mrs. Mora Dillon made a motion to approve the first reading of Ordinance 2020-15 with a second reading on November 24, 2020, at 7:30 pm, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

ORDINANCE # 2020 –14

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES

AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Committee Members	\$ 3,000	\$ 4,950
Mayor	\$ 300	\$ 660
Deputy Mayor	\$ 270	\$ 330
Insurance Fund Commissioner	\$ 1,350	\$ 1,650
Municipal Clerk	\$ 46,250	\$ 80,000
Municipal Clerk Stipend	\$ 500	\$ 2,000
Elections Officer	\$ 150 / election	\$ 500 / election
Website Administrator	\$ 1,350	\$ 2,000
Deputy Clerk	\$ 21,000	\$ 60,000
Deputy Clerk	\$ 14 / hr	\$ 18 / hr
Depart. Of Health Deputy Registrar	\$ 21,000	\$ 35,655
Depart. Of Health Deputy Registrar	\$ 14 / hr	\$ 18 / hr
Chief Financial Officer	\$ 40,000	\$ 90,000
Acting Chief Financial Officer	\$ 9,000	\$ 65,000
Deputy Treasurer	\$ 9,000	\$ 20,000
Deputy Treasurer Stipend	\$ 500	\$ 5,000
Certified Tax Collector	\$ 10,000	\$ 60,000
Deputy Tax Collector	\$ 27,000	\$ 50,000
Alternate Deputy Tax Collector	\$ 1,000	\$ 2,750
Tax/Finance Clerk	\$ 16,216	\$ 19,820
Tax Search Officer	\$ 900	\$ 1,100
Tax Assessor	\$ 19,800	\$ 35,000
Certified Lists (Tax Assessor)	\$ 560	\$ 685
Assessment Search Officer	\$ 900	\$ 2,000
Tax Assessor Secretary	\$ 4,688	\$ 5,705
Municipal Housing Liaison	\$ 6,000	\$ 8,000
Open Space / Historical Secretary	\$ 233	\$ 450
Environmental Secretary	\$ 840	\$ 2,500
Land Use Board Secretary	\$ 10,000	\$ 18,000
Land Use Board Secretary	\$ 3,000	\$ 7,000
(Shared Service)		
Court Appearance by Zoning Officer	\$ 75 / appearance	\$ 95 / appearance
Police Chief	\$ 90,000	\$155,000
Police Secretary	\$ 22,000	\$ 55,000
Police Secretary (Temp or Part-Time)	\$ 14 / hr	\$ 17 / hr
Patrolmen	\$ 40,000	\$125,000
Sergeant	\$ 86,140	\$135,000
Lieutenant	\$ 88,494	\$145,000
Police Officer (Temp/Part-Time)	\$ 13.50 / hr	\$ 17 / hr
Detective Stipend	\$ 1,000	\$ 2,000
Corporal Stipend	\$ 1,000	\$ 2,000
EMT Stipend	\$ 1,000	\$ 2,200

K-9 Officer Stipend	\$ 1,000	\$ 2,000
Director Emergency Management	\$ 2,334	\$ 3,000
Deputy Emergency Mgt. Director	\$ 500	\$ 700
DPW Superintendent	\$ 62,546	\$ 90,000
Assistant Dept. of Public Works Supervisor	\$ 250.	\$ 2,000
Machine Operator	\$ 30,000	\$ 75,000
Mechanic/Laborer	\$ 30,000	\$ 65,000
Part-Time Laborer/Snow Plow Driver	\$ 10 / hr	\$ 25 / hr.
Part-Time Laborer/Snow Plow Driver with CDL	\$ 10 / hr	\$ 30 / hr.
DPW Secretary	\$ 14 / hr	\$ 17 / hr
Certified Recycling Professional	\$ 2,000	\$ 2,500
Recycling Attendant	\$ 30 / hr	\$ 55 / hr
Clean Communities Coordinator	\$ 1,300	\$ 4,000
Judge	\$ 33,817	\$ 99,500
Court Administrator	\$ 43,479	\$ 85,600
Deputy Court Administrator	\$ 25,000	\$ 70,000
Part-Time Violations Clerk	\$ 11 / hr	\$ 21 / hr
Temporary Violations Clerk	\$ 11 / hr	\$ 15 / hr
Call-Outs	\$ 50 / each	\$ 60 / hr
Court Security	\$ 75 / session	\$ 165 / session
Bonus	\$ 50	\$ 3,000

Mrs. Mora Dillon made a motion to approve Ordinance 2020-14, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual – Tax Maps
- Personnel –
 - DPW Part Time
 - Tax Collector
 - PBA
 - Clerk Time
- Contractual – dealing with possible purchase of property

Mrs. Mora Dillon made a motion to go into Executive Session at 8:43 pm, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 10:10 pm.

Mrs. Mora Dillon made a motion to return to Regular Session, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. Lavery announced the return from Executive Session at 10:10 pm where they discussed:

- Contractual – Tax Maps
- Personnel –
 - DPW Part Time
 - Tax Collector
 - PBA Contract
 - Clerk Time
- Contractual – dealing with possible purchase of property

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery stated the need for a motion to go out for proposals for Tax Map updates.

Mrs. Mora Dillon made a motion to go out for proposals for Tax Map updates, which was seconded by Mr. Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. Lavery stated the need for a motion to appoint a Tax Collector.

RESOLUTION # 2020 –152
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
TO APPOINT A CERTIFIED TAX COLLECTOR

WHEREAS, Joseph Guerin, Jr., of Hickory Road, LLC was appointed as the Township’s Certified Tax Collector for 12 hours per week effective January 1, 2020; and

WHEREAS, the responsibilities of the position have changed and it is now in the best interest of the Township to hire a Tax Collector full time; and

WHEREAS, Joseph Guerin, Jr., is available to hold this position full time;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, that Joseph Guerin, Jr., be appointed as a full time Certified Tax Collector for a four (4) year term commencing November 1, 2020, for an annual salary of \$57,000.00 per year.

Mrs. Mora Dillon made a motion to approve Resolution 2020-152, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mr. Lavery stated the need for a motion for the Clerk to utilize vacation time as sick time for the remainder of the year.

Mrs. Mora Dillon made a motion for the Clerk to utilize vacation time as sick time, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mr. Hayes

Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 10:12 pm.